

**Meeting** Full Council

**Portfolio Area** Neighbourhoods and Co-operative Council

**Date** 30<sup>th</sup> January 2019



## APPOINTMENT OF TRUSTEES TO SHEPHALL RELIEF IN NEED

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### 1 PURPOSE

- 1.1 To appoint the 3 persons named in the report as trustees of ‘Shephall Relief In Need’, an independent charity (“the charity”). The Charity’s Scheme requires Trustees to be appointed by Stevenage Borough Council. Once trustees have been appointed the charity intends to apply to the Charity Commission to amend its Scheme to remove the need for Stevenage Borough Council to appoint trustees in the future.

### 2 RECOMMENDATIONS

- 2.1 That Council approve the appointment of; Rodney Brittain; David Hughes and Sarah Kingsland as trustees of Shephall Relief In Need.

### **3 SHEPHALL RELIEF IN NEED WAS REGISTERED WITH THE CHARITY COMMISSION ON 15<sup>TH</sup> MARCH 1991 TO SERVE THE AREA OF SHEPHALL AND BROADWATER.**

3.1 Shephall Relief in Need is registered to fulfil the following charity requirements for its designated area: 'RELIEVING EITHER GENERALLY OR INDIVIDUALLY PERSONS RESIDENT IN THE AREA OF BENEFIT WHO ARE IN CONDITIONS OF NEED HARDSHIP OR DISTRESS BY MAKING GRANTS OF MONEY OR PROVIDING OR PAYING FOR ITEMS SERVICES OR FACILITIES CALCULATED TO REDUCE THE NEED HARDSHIP OR DISTRESS OF SUCH PERSONS' (see Appendix A)

3.2 The charity provides grant aid to individuals and organisations that meet its core charitable purpose

3.3 Spending analysis obtained via the Charity Commission shows the following charitable activity since 2014

Financial year end (FYE)	Income	Spending	Accounts received	Annual Return/Annual Update received
31 Mar 2018	£272	£620	Not Required	16 Sep 2018 **
31 Mar 2017	£267	£200	Not Required	16 Nov 2017 **
31 Mar 2016	£262	£490	Not Required	21 Jan 2017 **
31 Mar 2015	£257	£50	Not Required	13 Oct 2015 **
31 Mar 2014	£454	£0	Not Required	19 Oct 2014 **

3.4 Currently the board of trustees contains only two active members and the Council has been requested to appoint as trustees the 3 individuals whose details appear at Appendix B. Officers are satisfied that these individuals are eligible to be appointed and have the appropriate skills and experience to fulfil these roles.

3.5 Once trustees are in place the charity plans to seek permission from the Charity Commission to reconfigure its Scheme to remove the requirement for Stevenage Borough Council to appoint trustees in the future.

3.6 Permission has been sought from those standing Rodney Brittain; David Hughes and Sarah Kingsland to share details with full council to progress elections

### **4 REASONS FOR RECOMMENDED COURSE OF ACTION AND OTHER OPTIONS**

4.1 Enable the charity to function by appointing the required number of trustees

- 4.2 Support the charity to take on responsibility for appointing trustees in the future, in line with the council's cooperative values.

## 5 IMPLICATIONS

### Financial Implications

- 5.1 There are no financial implications related to the recommendations.

### Legal Implications

- 5.2 There are no legal implications other than those set out in the body of the report.

### Risk Implications

The recommendations contained in this report do not demonstrate risk to Stevenage Borough Council

### 5.3 Equality and Diversity Implications

The recommendations ensure a local charitable organisation with a remit of assistance in the area of socio-economic hardship can continue to function and restructure

### Service Delivery Implications

- 5.4 Service delivery implications have been considered. The recommendations do not impact service delivery within the council

### Safeguarding Children Implications

- 5.5 Safeguarding implications are the responsibility of the charity and trustees associated to the recommendations of this report. The council does not hold safeguarding responsibilities but has advised that where the charity in question works with vulnerable communities safeguarding policies and checks must be adhered to.

### Other Corporate Implications

- 5.6 The recommendations do not have any corporate implications
- 5.7 Community development support has been offered to the charity to redraft its Scheme once the new Trustees are in place

## Appendices

- A Charity commission information
- B List of trustees seeking election